

ATTACHMENT 1
PRIMARY CONTACTS/RESPONSIBILITIES FOR
PURCHASE ORDER KAP058019

<u>The Contracting Officer is:</u> Dave Johnson; dave_johnson@blm.gov Bureau of Land Management 5353 Yellowstone Road P.O. Box 1828 Cheyenne, WY 82003 (307) 775-6059 Fax (307) 775-6317	<u>The Contract Officer's Authorized Representative is:</u> Rick Schuler; rick_schuler@blm.gov Bureau of Land Management 5353 Yellowstone Road P.O. Box 1828 Cheyenne, WY 82003 (307) 775-6092 Fax (307) 775-6082
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The Field Office Project Inspectors are:

<u>Worland Field Office</u> Mark Dallon; mark-dallon@blm.gov 101 South 23 rd Street P.O. Box 119 Worland, Wyoming 82401 (307) 347-5117 Fax (307) 347-5228	<u>Rock Springs Field Office</u> (also serving Kemmerer and Pinedale Field Offices) Dennis Doncaster; dennis_doncaster@blm.gov 280 Highway 191 N. Rock Springs, WY 82901 (307) 352-0207 Fax (307) 352-0329
<u>Cody Field Office</u> Jerry Jech; jerry_jech@blm.gov 1002 Blackburn P.O. Box 518 Cody, Wyoming 82414 (307) 578-5934 Fax (307) 578-5939	<u>Lander Field Office</u> Ray Hanson; ray_hanson@blm.gov 1335 Main Street P.O. Box 589 Lander, Wyoming 82520 (307) 332-8420 Fax (307) 332-8447
<u>Rawlins Field Office</u> Bob Lange; bob_lange@blm.gov P.O. Box 2407 1300 North Third Street Rawlins, Wyoming 82301 (307) 328-4268 Fax (307) 328-4373	<u>Casper Field Office</u> (also serving Newcastle Field Office) Mike Brogan; mike_brogan@blm.gov 2987 Prospector Drive Casper, Wyoming 82604 (307) 261-7640 Fax (307) 261-1525
	<u>Buffalo Field Office</u> Mike McKinley; mike_mckinley@blm.gov 1425 Fort Street Buffalo, Wyoming 82834 (307) 684-1149 Fax (307) 684-1122

Field Office Representative (PI) duties and responsibilities are:

1. Familiarize yourself with the Terms and Conditions of Purchase Order KAP058019;
2. Inspect any products, e.g., data disks, delivered for conformance with the contract

- specifications and make acceptance or rejection of such products;
3. Review adequacy of sample analysis results/reports and make acceptance or rejection;
 4. Coordinate with the COR for prompt payment of invoices;
 5. Promptly contact offices/individuals submitting samples with the results/reports of the analysis.
 6. Keep the COR informed regarding any controversial matters, proposed changes in specifications or substitutions of material or equipment, etc., and refer to him for appropriate action.

Sample Tags or Chain of Custody Forms should include at least the following information:

Purchase Order Number

date/time of sample

location of sample

sample station name (if applicable)

schedule of analysis (regular versus Priority Or Rush sample)

Preparation/preservation of the sample

Category of analysis required (No. I, II, ...IV, etc.)

Name of person taking the sample

Name of Project Inspector